



# Town of Pittsford – New Recreation Program Proposal

Recreation Department – 35 Lincoln Ave – Pittsford, 14534 – 248-6280

New Program Submit Date: \_\_\_\_\_

Program Title: \_\_\_\_\_ Location: \_\_\_\_\_

Dates from: \_\_\_\_\_ Dates to: \_\_\_\_\_ Days: \_\_\_\_\_ Times: \_\_\_\_\_

Age of Participants: \_\_\_\_\_ Minimum: \_\_\_\_\_ Maximum: \_\_\_\_\_

Registration Fee: \_\_\_\_\_ *\*Please note 70/30 split for all fees (70% Instructor, 30% Town of Pittsford)\**

Program Description:

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **New Program Proposal Deadlines:**

- Winter Brochure: Mid Sept
- Spring Brochure: Early Jan
- Summer Brochure: Early Apr
- Fall Brochure: Mid June

### **New Program Proposal Information:**

- Instructor resume required with proposal
- All materials & equipment for the program are provided by the instructor